

**STATE OF TEXAS**

**COUNTY OF BRAZORIA**

**CITY OF BRAZORIA**

The City of Brazoria convened in a Regular Council Meeting on August 8, 2023 at 6:00 p.m. with the following to-witt:

Philip Ray	Mayor
Dustin Weisinger	Councilman Position #1
Perry Morris	Councilman Position #2
Gary Kersh	Mayor Pro-Tem
Tina Watts	Councilwoman Position #4
Susan Parker	Councilwoman Position #5

City Personnel Present:

Sheila Williams	City Manager
Clissa Mills	City Secretary
R. C. Stevenson	City Attorney
Neal Longbotham	Police Chief
Bill James	Municipal Court Judge
David Kocurek	Project Manager
John Trevino	Public Works Director
Duane Stahl	Fire Chief
Marcus Rabren	Emergency Management
Tabatha Watson	ACO

A. Call to Order Regular Meeting.

*Mayor Ray called the meeting to order at 6:00 pm.*

B. Invocation and the pledge to the American and Texas flags by all.

*Councilwoman Watts gave the invocation and led the pledges to the flags.*

C. Consideration/Action to approve the minutes of the following meetings:

1. Regular Meeting, July 11, 2023
2. Special Meeting, July 18, 2023
3. Special Meeting, July 24, 2023

*Mayor Pro Tem Kersh motioned to approve the minutes for July 11, 2023, July 18, 2023 and*

*July 24, 2023. A second was made by Councilman Weisinger. Motion passed unanimously.*

- D. Citizens Communication. – *Brian Jarrard with Jarrard Development updated council on the Austin Colony Subdivision. He said the engineer has updated the plans, they have received pricing from contractors, and they are reengaging builders. He is excited to be moving forward on the project and it will bring value and new homes to the City of Brazoria.*

- E. Discuss/consider a collection report from Michael Darlow with Perdue, Brandon, Fielder, Collins & Mott LLP.

*Michael Darlow presented the collection report (also included in packet) to council. He said that for 2022, there is over \$48,000.00 to be collected and 10,000 notices were mailed county wide in July.*

- F. Discuss/consider action to approve a contingent fee contract with Perdue, Brandon, Fielder, Collins & Mott, LLP pursuant to Section 552.001(b) of the Texas Local Government Code, said contract being for the collection of delinquent utility accounts owed to the City of Brazoria and notice of said contract is posted with the agenda in accordance with Section 2254 of the Government Code.

*Mayor Pro Tem Kersh motioned to approve a contingent fee contract with Perdue, Brandon, Fielder, Collins & Mott, LLP as stated. He also thanked Michael Darlow for the information her provided. A second was made by Councilman Morris. Motion passed unanimously.*

- G. Discuss/consider adopting Ordinance 2023-010 providing for a fee to defray costs of collecting delinquent utility accounts receivable.

*Mayor Pro Tem Kersh motioned to adopt Ordinance 2023-010 as stated. A second was made by Councilwoman Watts. Motion passed unanimously.*

- H. Request to be placed on Agenda – Edith Ray

1. Cat population on 200 block of 3<sup>rd</sup> Street – *Ms. Ray informed council that she is losing tenants at her rental house because of the feral cat issue and the city needs more cat traps.*

2. Budget Workshop – *Ms. Ray informed council that she attended the last budget workshop but was disappointed because it was hard to hear the discussion and there were no handouts to follow available.*

- I. Waste Connections – Hector Torres, Operations Manager, to introduce himself to council and answer any questions or concerns.

*Hector Torres introduced himself as the new Operation Manager for Waste Connections. City Manager Williams asked Mr. Torres if Waste Connections can do their own billing and he said that he will check into it.*

- J. Discuss/consider action to adopt Ordinance 2023-009 regarding amusement redemption machines.

*Councilwoman Watts motioned to adopt Ordinance 2023-009 as stated. A second was made by Councilman Morris. Motion passed unanimously.*

- K. Discuss/consider action to award the bid for the landfill.

*Councilman Weisinger motioned to award the bid for the Landfill to Hayman Dengler to lease for \$400.00 per month for 5 years with a termination clause. A motion was made by Mayor Pro Tem Kersh. Motion passed unanimously.*

- L. Discuss/consider action to authorize City Manager Williams to open a new account (contingency fund) with Texas Class Local Government Investment Pool.

*Councilwoman Watts motioned to authorize City Manager Williams to open a new account with Texas Class Local Government Investment Pool. A second was made by Mayor Pro Tem Kersh. Motion passed unanimously.*

- M. Discuss/consider action to authorize City Manager Williams to transfer \$400,000.00 to the Contingency Fund (new account with Texas CLASS).

*Mayor Pro Tem Kersh motioned to authorize City Manager Williams to transfer \$400,000.00 to the new contingency fund account with Texas Class. A second was made by Councilwoman Parker. Motion passed unanimously.*

- N. Discuss/consider action to authorize City Manager Williams to close the contingency fund account at First National Bank Lake Jackson (FNBLJ).

*Mayor Pro Tem Kersh motioned to authorize City Manager Williams to close the contingency fund account at FNBLJ. A second was made by Councilwoman Parker. Motion passed unanimously.*

- O. Discuss/consider action to authorize City Manager Williams to open a vehicle and equipment replacement account in the general fund at FNBLJ.

*Councilman Morris motioned to authorize City Manager Williams to open a vehicle and equipment account in the general fund at FNBLJ. A second was made by Mayor Pro Tem Kersh. Motion passed unanimously.*

- P. Discuss/consider action to authorize City Manager Williams to open a vehicle and equipment replacement account in the utility fund at FNBLJ.

*Councilman Morris motioned to authorize City Manager Williams to open a vehicle and equipment replacement account in the utility fund at FNBLJ. A second was made by Mayor Pro Tem Kersh. Motion passed unanimously.*

- Q. Consideration/Action to approve an interlocal agreement with Brazoria County for street maintenance.

*Councilwoman Watts motioned to approve an interlocal agreement with Brazoria County for street maintenance. A second was made by Councilman Morris. Mayor Pro Tem Kersh abstained from voting. Motion passed.*

- R. Consideration/Action to approve a payment in the amount of \$84,017.65 to HCDDT Insurance Agency for Windstorm Insurance.

*Mayor Pro Tem Kersh motioned to approve a payment in the amount of \$84,017.65 to HCDDT Insurance Agency for Windstorm Insurance. A second was made by Councilman Morris. Motion passed unanimously.*

- S. Review of bills paid in July 2023.

*Councilwoman Parker asked about a flat repair and inspection in the amount of \$204.00 on page 3 that was for a tractor. Councilwoman Watts asked about Positive Pay on page 2 and TML on page 3 of the report.*

- T. City Department Heads Report.


1. Court Department – *Judge James said he has a trial tomorrow.*
2. Police Department – *Chief Longbotham just rehired Brad Cox but they are still short staffed.*

3. Public Works Department – *John Trevino - TNMP is working on electricity at the Wastewater Plant.*
4. Fire Department – *Chief Stahl - we will most likely have a burn ban issued by Friday.*
5. BWA Report – *Jesse Knight - BWA is in stage 1 of the drought contingency plan.*
6. Brazoria Library - *Roschelle Hicks - Library Bash is September 9, 2023.*
7. Project Manager – *David Kocurek – report included in packet*
8. City Secretary – *Clissa Mills – report included in packet*

*All city department head reports were included in the agenda packet.*

- U. City Managers Report. – *City Manager's report was included in the agenda packet. She also invited council to have their picture taken on Thursday with Chief Longbotham and the new shields for the police department. She also reminded everyone there will be a workshop on the budget and tax rate on August 15, 2023 at 6:00 pm.*
- V. Reports from Mayor, City Council and City Attorney. *Mayor Pro Tem Kersh encouraged everyone to attend the Chamber Banquet.*
- W. Adjourn regular meeting.  
*Mayor Ray adjourned the meeting at 7:47 pm.*



  
Philip Ray, Mayor

ATTEST:

  
Clissa Mills, City Secretary