

**STATE OF TEXAS**

**COUNTY OF BRAZORIA**

**CITY OF BRAZORIA**

**The City of Brazoria convened in a Workshop on January 9, 2018 at 5:30 p.m. & a Regular Meeting on January 9, 2018 at 6:00 p.m. with the following to-witt:**

Gail Logsdon	Council Position #2
Roger Shugart	Council Position #4
Susan Swanner Parker	Council Position #5

**City Personnel:**

Teresa Borders	City Manager
Sheila Williams	City Secretary
Neal Longbotham	Police Chief
David Jordan	Public Works Director

**A. CALL TO ORDER WORKSHOP.**

Councilman Shugart called the Workshop to order at 5:30 p.m.

**B. DISCUSSION ON ITEMS BELOW LISTED IN COUNCIL REGULAR MEETING AGENDA.**

Sean Stockard, President/CEO explained how the Alliance works. He said the Alliance wants to have a more active and economic role with the cities. They would like to help at whatever level the cities want. The Alliance is funded by its membership fees. He also explained that the demographics they have are available to the city. Mr. Stockard handed out paperwork showing the increase in the fees for the city. He explained the implement on the property software management and how you can find out information on certain pieces of property. He explained our city manager Teresa Borders is on the economic development committee with the Alliance. He also explained if we needed to be at a show somewhere and the city could not be in attendance then they would go on behalf of the city. He also explained the difference in the levels of membership. The only difference in top level and sustaining member is the top level has a seat on the board with a vote. Councilwoman parker asked about the city having an economic development committee. Mr. Stockard explained that the Alliance would help any way needed to develop that idea. Tim Jordan asked what a city would gain by being in the top level. He explained the vote and having a seat on the board is the only difference. John Corder explained how the Alliance is set up and who runs the Alliance. He explained that the city doesn't need to spend money on dues for the Alliance. We have other things in our city that we could use the money for.

**C. ADJOURN WORKSHOP AND CALL TO ORDER REGULAR MEETING.**

Councilman Shugart adjourned the Workshop and called to order regular meeting at 5:58 p.m.

Gail Logsdon	Council Position #2
Roger Shugart	Council Position #4
Susan Swanner Parker	Council Position #5

City Personnel:	
Teresa Borders	City Manager
Sheila Williams	City Secretary
Neal Longbotham	Police Chief
David Jordan	Public Works Director
R. C. Stevenson	City Attorney
Duane Stahl	Fire Chief

**D. INVOCATION TO BE GIVEN BY PASTOR DON BROWN OF BRAZORIA FIRST METHODIST CHURCH AND THE PLEDGE TO THE AMERICAN AND TEXAS FLAGS BY ALL.**

Pastor Brown of Brazoria First Methodist Church gave the invocation and the pledge to the American & Texas flags was led by Councilman Shugart.

**E. CONSIDERATION/ACTION TO APPROVE THE MINUTES OF THE FOLLOWING MEETINGS; REGULAR MEETING, DECEMBER 12, 2017.**

Motion was made by Councilwoman Logsdon to approve the minutes of the following meetings; Regular Meeting, December 12, 2017. A second was made by Councilwoman Parker. Motion carried unanimously.

**F. CITIZENS COMMUNICATION.**

John Corder asked if the side door was unlocked. He asked if any of the meetings held in this room had the door unlocked. He also reminded council there is not a sign above the door.

**G. CONSIDERATION/ACTION TO APPROVE THE NEW MEMBERSHIP DUES FOR THE ALLIANCE.**

Councilwoman Parker explained she is a supporter of the Alliance. She attends the meetings. Motion was made by Councilwoman Parker to approve the new membership dues for the Alliance. A second was made by Councilwoman Logsdon. Motion carried unanimously.

**H. CONSIDERATION/ACTION TO APPROVE RENEWAL FOR PERMIT ON TRAVEL TRAILER FOR TERRY & GARY GOODE AT 1305 N. MARKET.**

Mrs. Goode explained they have a contract on the house in Victoria. As soon as the house is sold they will start building. Councilman Shugart asked if 90 days would be sufficient. Motion was made by Councilwoman Logsdon to approve a 90 day renewal for permit on travel trailer for Terry & Gary Goode at 1305 N. Market. A second was made by Councilwoman Parker. Motion carried unanimously.

**I. CONSIDERATION/ACTION TO APPROVE MOBILE HOME PERMIT FOR ELROY EDWARDS AT 601 AUSTIN STREET.**

Motion was made by Councilwoman Logsdon to table mobile home permit for Elroy Edwards at 601 Austin Street due to not being in attendance. A second was made by Councilman Shugart. Motion carried unanimously.

**J. CONSIDERATION/ACTION TO APPROVE ORDINANCE #18-001 TO CALL THE MAY 5, 2018 GENERAL ELECTION WITH THE COUNTY CONDUCTING THE ELECTION.**

Motion was made by Councilwoman Parker to approve Ordinance #18-001 to call the May 5, 2018 General Election with the county conducting the election. A second was made by Councilwoman Logsdon. Motion carried unanimously.

**K. CONSIDERATION/ACTION TO APPROVE ORDINANCE #18-002 TO CALL THE MAY 5, 2018 SPECIAL ELECTION WITH THE COUNTY CONDUCTING THE ELECTION.**

Motion was made by Councilwoman Parker to approve Ordinance #18-002 to call the May 5, 2018 Special Election with the county conducting the election. A second was made by Councilwoman Logsdon. Motion carried unanimously.

**L. CONSIDERATION/ACTION TO APPROVE JOINT ELECTION AGREEMENT AND CONTRACT WITH BRAZORIA COUNTY FOR ELECTION SERVICES.**

Motion was made by Councilwoman Logsdon to approve joint election agreement and contract with Brazoria County for election services. A second was made by Councilwoman Parker. Motion carried unanimously.

**M. CONSIDERATION/ACTION TO APPROVE AND DISCUSS THE COST OF FIXING THE FINISH WORK ON THE 2 BATHROOMS AND KITCHEN AT THE AMERICAN LEGION HALL.**

Councilman Shugart explained the estimate he received from Cut Rate Carpet in Angleton was \$2,071.00. They will be finishing the 2 walls in kitchen and bathrooms. He explained they will need to put hardy plank boards for the tile to attach to. Councilwoman Parker asked if we need to go out for more bids. Councilman Shugart explained he felt that Cut Rate Carpet was the lowest. Motion was made by Councilwoman Logsdon to approve the bid from Cut Rate Carpet to finish work on the 2 bathrooms and kitchen at the American Legion Hall pending repair of the hardy plank boards. A second was made by Councilwoman Parker. Motion carried unanimously.

**N. CONSIDERATION/ACTION TO DESOLVE THE FOOD TRUCK COMMITTEE.**

Councilwoman Parker would like to see the committee address the parking areas by putting stabilized material and organized parking with lighting. She would like them to come back with a report next month. Motion was made by Councilwoman Logsdon to table dissolving the food truck committee. A second was made by Councilwoman Parker. Motion carried unanimously.

**O. CONSIDERATION/ACTION TO APPOINT EMERGENCY MANAGEMENT COORDINATOR AND ASSISTANT COORDINATOR.**

City Manager Borders explained that in the Ordinance the Mayor appoints this position. Mayor Pro-Tem Kersh wanted the council to approve. Motion was made by Councilwoman Logsdon to approve Resolution #18-001 appointing Marcus Rabren Emergency Management Coordinator and City Manager Teresa Borders Assistant Emergency Management Coordinator. A second was made by Councilwoman Parker. Motion carried unanimously.

**P. CITY DEPARTMENT HEADS REPORT.**

1. Court Dept. – report in packet
2. Police Dept. – Police Chief explained report in packet
3. Public Service Dept. – Public Works Director David Jordan explained report in packet.
4. Fire Dept. – Fire Chief Stahl thanked everyone for the thoughts and prayers during the loss of Dean Barber. Landing Pad is almost ready to go.

**Q. CITY MANAGERS REPORT.**

City Manager Borders explained the report in packet.

**R. REPORTS FROM MAYOR, CITY COUNCIL AND CITY ATTORNEY.**

Councilwoman Logsdon said she was happy everyone came and encourage other people to come. Councilman Shugart thanked people for coming and wished Gary Kersh safe travels.

**S. ADJOURN REGULAR MEETING.**

Councilman Shugart adjourned regular meeting at 6:35 p.m.

ATTEST:

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Mayor Pro-Tem Gary Kersh

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Sheila Williams, City Secretary